

CEEP Update 2023-2024 - CEEP Update 2023-2024**Overview of CR Part 154 Comprehensive Plan and Data Reporting Requirements**

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Overview of CR Part 154 Comprehensive Plan and Data Reporting Requirements**CR Part 154 Comprehensive Plan for the Education of English Language Learners (ELLs) 2023-24**

All districts, including community school districts, are required to develop an annual CR Part 154 Comprehensive ELL Education Plan (CEEP), as described in these regulations. All districts must keep this Comprehensive Plan on file in the district's main office to be made available for review upon request by the New York State Education Department (NYSED) and must share the plan with school building administrators so that the district's vision for English Language Learners (ELLs) is clear to all school leaders. For the 2023-2024 school year, all districts that had ELLs enrolled in the 2022-2023 school year must submit an update of this plan to NYSED for review.

Please note that all required questions must be answered in order to submit the form. If the answer to question 14: "Were one or more ELLs enrolled in the district in 2022-23?" is "no" then the "save and continue" button will bring you to the certify/submit page and no further questions need to be answered.

If the answer to question 14 is "yes," then the "save and continue" button will bring you to the Statement of Assurances page and the following update questions before proceeding to certify/submit. Please note that only the Superintendent or their proxy may certify/submit.

Program Guidelines & Eligible Students**Guidelines**

The following provides general guidelines for completing the required submission of the required Comprehensive Plan:

Commissioner's Regulations for English Language Learners

Parts 117 and 154 of the Regulations of the Commissioner of Education (CR) relate to the screening of new entrants and services for ELLs. CR Part 154 prescribes the specific requirements for the implementation of instructional programs and activities for ELLs. CR Part 80 prescribes the requirements for certification of teachers who provide instructional services to ELLs in English as a New Language (ENL) and Bilingual Education (BE) programs.

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District/LEA Information

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District/LEA Information

- 1. **LEA BEDS Code**
580503030000
- 2. **LEA Name**
East Islip School District
- 3. **Chief District Officer Name**
Paul E. Manzo
- 4. **Chief District Officer Telephone #**
631-224-2010
- 5. **Chief District Officer Email Address**
paul.manzo@eischools.org

Program Contact Information

- 6. **Who is the superintendent's ELL program designee?**
Jean Marie D'Aversa
- 7. **ELL program designee title**
Assistant Principal/Coordinator ENL
- 8. **ELL program designee telephone #**
631-224-2008
- 9. **ELL program designee email**
jeanmarie.daversa@eischools.org
- 10. **Who is the superintendent's World Language program designee?**
Christian Seifert
- 11. **World Language program designee title**
Assistant Principal/Coordinator WL
- 12. **World Language program designee telephone #**
631-224-2008
- 13. **World Language program designee email**
cseifert@eischools.org

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14. **Were one or more ELLs enrolled in the District in 2022-2023?**

Yes

No

15. **Number of ELLs enrolled in the district?**

102

16. **Number of ELLs unserved in the district?**

0

17. **Number of ENL teachers?**

7

18. **Number of Bilingual teachers?**

0

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Statement of Assurances

Please answer the following questions. If your answer to any of the questions is no, you will be asked to provide further detail.

1. **Initial Identification: All steps of the initial ELL identification process are completed. [CR 117.3 and 154-2.3(b)].**
- Home Language Questionnaire (HLQ) lists language other than English.
 - Individual interview is completed by TESOL or Bilingual certified professional with student and parent in English and home language(s).
 - New York State Identification Test for English Language Learners (NYSITELL) is given if HLQ and Interviews determine it is necessary.

 Yes No

2. **Annual English Language Assessment: The English language assessment is completed for each ELL annually to assess the student's English proficiency and determine the student's continued eligibility using the NYS English as a Second Language Achievement Test (NYSESLAT). [CR 154-2.3(l)].**

 Yes No

3. **Identification of ELL Students Suspected of Having a Disability: All laws and regulations regarding entry screening and procedures for diagnostic evaluation and placement of ELLs suspected of having a disability are followed. This includes that the ELL identification process for students with disabilities is completed as prescribed in CR 154-3 including the review and recommendation of a Language Proficiency Team for all potential ELLs with an Individualized Education Program (IEP). [CR 154-3].**

 Yes No

4. **Information to Parents: School related information is distributed in a language or mode of communication that the parent or person in parental relation best understands. [CR 154-2.3(f)].**

 Yes No

5. **Parental Notification: Parents of ELLs are notified of their children's placement in a Bilingual Education or English as a New Language program, in English and the language they understand. [CR 154.3(k)(1)] The LEA follows the provisions of Part 154.3(k)(2) and (k)(3): Parents are given the option of transferring their children to a school in the LEA with a bilingual program if their school does not currently have one.**
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- 16a. If you answered yes to the above question, please provide a description of the professional development opportunities that will be provided throughout the 2023-24 academic school year and how these opportunities enhanced the ability of educators in your district to provide instructional and support services for ELLs.**

The district utilizes BOCES and LIBERN along with our Title III funds to enhance our curriculum and professional development. Both in-person and online PD courses are offered to all teachers of ELLs throughout the school year. The introduction of Strategies through ELLevation is incorporated into the 23-24 school year as well as Champion program and Frames of Fluency program/training. All ELL teachers also received three days of in district training as a unit. The professional development focuses on utilizing digital tools to enhance the learning experience for our ELLs as well as monitor data and create various forms of assessment for data collecting.

- 17. Program Administration: The Bilingual Education and/or ENL instructional program(s) are administered in accordance with all applicable NYSED statutes, regulations, program plans, and applications.**

- Yes
 No

- 18. Please describe any changes or updates to the Comprehensive ELL Education Plan (CEEP) that you submitted in the previous school year. This includes changes in the demographics of your district, Bilingual Education or English as a New Language programs that have opened or closed, and recently developed partnerships.**

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20. Describe the guidance and training the district provides for school staff involved in the ELL identification and placement process.

Our mission is for East Islip to be a district of excellence and to educate our teachers with the skills and knowledge to become exceptional teachers and leaders. We provide a safe and positive learning environment in partnership with our greater community. At the beginning of each school year, Superintendent's Conference day is utilized to meet with the staff and review caseloads and procedures. In addition, the ENL staff meets monthly as a department to review any questions and/or concerns regarding procedures. As part of the registration process all parents of new entrants are required to complete the Home Language Questionnaire (HLQ) contained in our registration package (ELL Identification and placement/HLQ on NYSED website). The Registrar sends the HLQ to the district's Coordinator of ENL for review who then notifies an English as a New Language (ENL) teacher of any student who may be an English Language Learner (ELLs). A certified ENL teachers will conduct an informal oral interview with the new student and parent/guardian to determine if the student should move to the next step of the screening process. The guidance counselor is also involved in this process along with the packets reviewed by Coordinator of ENL. The next step is to administer the New York State Identification Test for English Language Learners (NYSITELL) to determine if the student is of Limited English Proficiency (LEP), the NYSITELL also indicates the level. An Individual Interview is conducted in English, and in the student's home language, with the student and parents or guardians. This includes reviewing documents, prior assessments, and academic experience. An assessment of the student's abilities and work samples determines the student's literacy and math level in his or her home language. Based on the parent or guardian's indicated preferred language, the interview must be conducted with a qualified translator provided by the school district. The NYSITELL serves as the approved means of initially identifying English Language Learners in New York State. The purpose of the NYSITELL is to assess the English language proficiency of our new entrants whose home language is a language other than English, as indicated on their HLQ. It is used to determine whether the student requires English as a New Language programming. Based on NYSITELL results, students are categorized into one of five proficiency levels (Entering, Emerging, Transitioning, Expanding, and Commanding), which will determine the number of hours of programming (Units of Study) that each student will receive (Tables 1 and 2). This identification is completed within two weeks of the ELL student's enrollment. Screening with the NYSITELL is not necessary if the student's ELL status is available from his or her previous school and is based on an appropriate standardized test, such as NYSESLAT administered during a prior school year.

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- 21. Describe how performance data of ELLs is used to inform programs, planning, and ensure quality instruction**

